

St Margaret's C.E. Primary School, Heywood

February 2010

Governors' Charging & Remissions Policy

The Governing Body recognises the valuable contribution that additional activities, visits and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities, both as part of the school's broad and balanced curriculum, and also as additional activities of a social nature.

Charges

The Governing Body reserves the right to make a charge for the following:

1. School journeys in school hours; cost of the board and lodging element involved in such a journey when residential.
2. Charging for ingredients and materials used in Craft, Science, Technology or Home Economics work; cost of ingredients and materials when the parent/guardian wishes to own the finished product.
3. Damage to school buildings or property; the governors reserve the right to charge parents for damage or breakages to school property, grounds or buildings.
4. Child-care and extended school facilities outside the normal teaching day of the school.
5. Charges for additional book bags and additional water bottles.
6. Charges for school uniform.
7. Charges for lost books (library/reading).
8. Charges for lost library bags.

VOLUNTARY CONTRIBUTIONS

Nothing in this policy statement precludes the Governing Body from inviting parents and guardians of pupils to make a voluntary contribution towards the cost of providing education for pupils. If the voluntary contributions requested from parents and guardians do not raise the required amount for any proposed activity or visit, the school must reserve the right to cancel or postpone the visit or activity.

REMISSIONS & FINANCIAL ASSISTANCE

Where the parent(s) or a pupil is (are) in receipt of Income Support or Family Credit, the Governing Body will, on request and in confidence, remit up to the full cost of board and lodging for any residential activity that the school organises during school hours (as defined by the regulations).

In cases of hardship where a donation has been requested for an activity or visit, the head teacher is authorised by the Governing Body to offer possible financial assistance to enable the child to take part.

No child is to be prevented from taking part through the inability of his/her parents, carers or legal guardian to pay for the activity or visit.